

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
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21st October 2020

A MEETING of the **TOWN COUNCIL** will be held remotely

at **7.30 PM** on **TUESDAY 27TH OCTOBER 2020**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

The Chairman will advise those present of organisational matters

AGENDA

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the **Council** meeting held on Tuesday 29th September 2020.
5. **Public Participation** – Liskeard Together Update – Tania Horrocks – (Cornwall Housing) – John Ede (ECCABI).
6. **Town Clerk's Update** – Resolutions from the 29th September 2020 meeting. a). Cattle Market Makers project CLLD application advice on the lease and the collaboration agreement from the Town Council's Solicitors has been received. They found no significant issues of concern in either document which was reported to the 12th October 2020 Mayor, Deputy Mayor and Chairs meeting and endorsed to returned to Cornwall Council.
b). Philip Blamey Trust and Alex Page Trust applications for a grant to purchase equipment to the value of £320 has been approved by the Trusts.
c). Reopening High Streets Safely Bid 1 approved and Reopening High Streets Safely Bid 2 launch.
7. **Committee Meeting – Minutes**: - a) To note the minutes and ratify the decisions of the Planning Committee held on Monday 5th October 2020 and Monday 12 October. b). To note the minutes of the Communications & Engagement Committee held on Tuesday 13th October 2020. c). To note the minutes of the Facilities Committee held on Tuesday 20th October 2020 (subject to availability).

Responsible Financial Officer Reports (8-13)

8. **RFO Report** – (for information) to include current balances
 9. **Budget Review 2020/21**
 - a) to receive and accept a report on the 2020/21 budget to 30 September 2020 for monitoring purposes including reserve balances
 - b) To review the 2020/21 budget and reserves and consider where cost savings can be made to address the Council shortfall due to Covid-19 including proposals submitted by the Communications & Engagement and Facilities committees.
 10. **Budget and Precept setting 2021/22** – to draft a budget for 2021/22, including proposals submitted by the Communications & Engagement and Facilities committees.
 11. **ZOOM** - to agree license options.
 12. **Reserved Car Parking Space** – to agree arrangements for the renewal of a reserved parking space in Westbourne carpark.
 13. **Schedule of Payments** – to receive and approve the schedule of payments.
 14. **Covid19 Standing Orders and Financial Regulations** – to consider whether to extend the amendments to Standing Orders and Financial Regulations for a further 3 months.
 15. **Health & Safety Standing Item.** – None.
 16. **Christmas Celebrations in Liskeard** – To receive an update.
 17. **Christmas Car Parking** – to note the offer of one day's free Christmas parking and decide whether to purchase additional days of free parking.
 18. **Cornwall Council Planning Decisions** as per Addendum 1 for information only
 19. **Cornwall Council Councillor Updates**
 20. **Correspondence** – None
 21. **Date of the next Town Council Meeting** – 24th November 2020 at 7.30 pm.
- PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.**
22. **Tencreek** – to receive the notes and approve the Terms of Reference.
 23. **Update on Posts and Salaries and Appraisals** – to receive the annual update.

Steve Vinson

TOWN CLERK