

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
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FINANCE & GENERAL PURPOSES COMMITTEE AGENDA **TUESDAY 25 SEPTEMBER 2018 AT 7.30pm** **TO BE HELD IN THE NEW LISKEARD ROOM AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the public session for 15 minutes.

The Chair will advise those present of housekeeping matters.

AGENDA

1. Apologies - To receive apologies for absence
2. Declarations - To receive declarations of interest from Members, Registerable or non-Registerable.
3. Minutes - To agree the Minutes of the Finance and General Purposes Committee held on Tuesday 24 July 2018.
4. Public Participation – Carole Theobald / iSight Cornwall – Clare Bevan / Lighthouse Community Interest Company
5. Town Clerk's Report – To receive an update on resolutions not covered by a specific report on this agenda from the 24th July 2018 – For Information.
6. Budget – Budget expenditure by the Finance & General Purposes Committee 31st August 2018.
7. Grant Applications – a). iSight Cornwall – Application for an event in Liskeard on 11th February 2019 and to support the purchase of a piece of equipment to support a resident of Liskeard. Request £450 b). Sterts Centre – World War one Performance Art Project. Request £500 c). Lighthouse Community Interest Company – Purchase of equipment to support the young people's media project – Request £3,000.
8. Aims and Objectives 2018-2021 – To receive an update on progress with the current years objectives and consider and adopt the draft objectives for next year.
9. Economic development support/review of staff structure – recommendations of the marketing Liskeard to Business Working Party 6th September 2018 – to consider the proposals to review the back-office functions in support of the

economic development activities of the council. To consider the recommendations of the working party that an economic development post be established to support the growth of the local economy.

10. Budget and Precept Setting 2019/2020 – to consider the draft 2019/2020 revenue budgets for the Finance & General Purposes Committee.
11. Internal Audit - Report of Financial Year 2017/2018 (deferred from Finance & General Purposes Committee 24th July 2018 Minute 140/18 refers) – to receive the Internal Auditor's report and agree to adopt the 5 recommendations in the course of the financial year (recommendation 6 was adopted at the last committee meeting).
12. Internal Audit – Contract for the provision of Internal Auditor services for the current and next 2 financial years – 2018/2019, 2019/2020 and 2020/2021 financial years – to receive the information received to the close of deadline at noon 21st September 2018.
13. Ellis Whittam – Health & Safety Policy and Action Plan – to receive and adopt the Health & Safety Policy and implement those elements of the Action Plan that have not already been carried out since the inspection.
14. Engagement of a Specialist VAT Advisor – To note the appointment of The Parkinson Partnership LLP is provide specialist VAT advice on the Public Hall capital project.
15. Schedule of Payments and reporting of the Bank Reconciliation for Approval – to receive and approve.
16. Freedom of the Town – to discuss the “Freedom of the Town” initiative.
17. Correspondence – Cornwall Council – 12th September 2018 Application to the Enabling Social Action Fund. University of Sheffield.
18. Date of Next Meeting - Tuesday 27 November 2018.

TOWN CLERK

Steve Vinson

19 September 2018