

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
3/5 West Street
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19th August 2020

A MEETING of the **TOWN COUNCIL**
will be held remotely at **7.30 PM** on
TUESDAY 25TH AUGUST 2020

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

The Chairman will advise those present of organisational matters

AGENDA

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the **Council** meeting held on Tuesday 28th July 2020 and the **Special Council** meeting held on Thursday 6th August 2020.
5. **Public Participation** – None previously notified.
6. **Town Clerk's Update** –
7. **Committee Meeting – Minutes**: - a) To note the minutes and ratify the decisions of the Planning Committee held on Monday 13th July 2020. b) To note the minutes and ratify the decisions of the Facilities Committee held on Tuesday 21st July 2020.

Responsible Financial Officer Reports (8-12)

8. **RFO Report** – (for information) to include bank balances, Councillor verification of bank reconciliations (April – June 2020) and submission of external audit
9. **Annual review of Financial Regulations** – to adopt updated Financial Regulations, including incorporating the recommendation from the internal auditor
10. **Budget Monitoring to 31 July 2020** – a) to receive and accept a report on all committee budgets for monitoring purposes; b) to consider the financial impacts of covid 19
11. **Aged Debtors** – to receive a report on aged debtors and agree any follow up action required

12. **Schedule of Payments** – to receive and approve the schedule of payments.
13. **Community Lead Local Development (CLLD) – Cattle Market Makers Project (see attachments a). note explaining the Cattle Market Makers project. b). Note on the Impact of Covid19 on the Cattle Market Makers project. c). Notes of the 11th August 2020 Mayor, Deputy Mayor and Chairs meeting). d). CLLD Programme Eligibility and Risk Observations)** – a) to note progress on the application since the Special Council meeting 12th May 2020 approval of the application form for submission. b) to consider whether the Cattle Market Makers project application be changed or abandoned in the light of the changed circumstances caused by Covid-19. c) to agree next steps on the project d) to consider whether the Town Council and partners should seek to carry out more projects to support the town in the recovery from the Covid-19 recession.
14. **Policy for contracts involving Councillors** – to receive and approve the policy.
15. **IT Equipment** – to report the requirements for IT equipment to be loaned to councillors and issued to staff.
16. **Cornwall Council Planning Decisions** as per Addendum 1 for information only
17. **Cornwall Council Councillor Updates**
18. **Correspondence** –
19. **Date of the next Town Council Meeting** – 29th September 2020 at 7.30 pm.
- PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business.**
20. **Tencreek Farm** – to receive the information and the feedback from those present in the meeting.

Steve Vinson

TOWN CLERK