

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

**A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm on THURSDAY 14 SEPTEMBER 2023 in the Hobhouse Room at the Public Hall**

The Chair will advise those present of organisational matters

## **AGENDA**

1. **Apologies**

2. **Declarations of Members interests Registerable and Non-Registerable.**

3. **Minutes of Previous Meeting**

To confirm the minutes of the previous meeting held on Thursday 13 July 2023 as a true record.

4. **Public Participation**

5. **Deputy Town Clerk's Update**

Report on items from 13 July 2023 committee meeting not already on the agenda – for information

6. **Museum Report**

To receive a report from the Museum Manager

7. **Tourist Information Centre (TIC)**

To receive a report from the TIC Manager

8. **Budget Monitoring 2023/24**

To receive and accept a budget report to 31 July 2023

9. **Events**

- a) Liskeard Unlocked (8 – 17 September 2023) - to receive a verbal update (RB)
- b) Remembrance Day Parade (12 November 2023) – to note the details
- c) Christmas Events (i) to receive the notes from the planning meeting on 9 August and a verbal update; (ii) to consider funding for Christmas activities including the road closure (RB)
- d) Ukrainian event – to consider another event for Ukrainian people in the area (SC)
- e) Update on fair return to Liskeard (ALJ/SC)

10. **Correspondence**

Sheryll Murray MP 16/08/23 – response to letter about DBS checks for Councillors

11. **Date of Next Meeting**

It is proposed that the next meeting of the Communications and Engagement Committee will be on Thursday 9 November 2023

TOWN CLERK

*Steve Vinson*

8 September 2023