

Liskeard Town Council

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9am – 1pm
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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

**A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm
on TUESDAY 14 SEPTEMBER 2021 in the Public Hall**

Members of the public are welcome to attend this meeting. Due to the social distancing restrictions, it would be helpful if you can advise us on office1@liskeard.gov.uk if you plan to attend to enable us to ensure we have sufficient capacity to accommodate everybody safely.

The Chair will advise those present of organisational matters

AGENDA

1. **Apologies**
2. **Declarations of Members interests Registerable and Non-Registerable.**
3. **Minutes of Previous Meeting**
To confirm the minutes of the previous meeting held on Tuesday 13 July 2021 as a true record.
4. **Public Participation**
None previously notified
5. **Deputy Town Clerk's Update**
Report on items from 13 July 2021 committee meeting not already on the agenda – for information (Museum Co-ordinator, Active Travel stakeholder workshops, Kana Nadelik award)
6. **Tourist Information Centre (TIC)**
To receive a report from the TIC Manager
7. **Budget Monitoring 2021/22**
To receive and accept a budget report to 31 July 2021
8. **Cycle Stands**
To review feedback from local traders on the installation of new cycle stands in Fore Street
9. **Events**
 - a) Liskeard Unlocked September 2021 – To receive verbal feedback on the recent events and final details of the Tea Treat on Saturday 18 September in Castle Park (RB)
 - b) Remembrance Day Parade 14 November 2021 and other associated events – to receive an update (NC)

- c) Community Champion Awards – to consider options for presenting the awards
- d) Christmas events in the town – to receive an update (SC, NC & ALJ)
- e) Other events

10. **Correspondence**

11. **Date of Next Meeting**

It is proposed that the next meeting of the Communications and Engagement Committee will be on Tuesday 9 November 2021

TOWN CLERK
Steve Vinson
8 September 2021