

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

**A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm
on THURSDAY 14 NOVEMBER 2024 in the Mayor's Parlour at the Public Hall**

The Chair will advise those present of organisational matters

AGENDA

1. **Apologies**

2. **Declarations of Members interests Registerable and Non-Registerable.**

3. **Minutes of Previous Meeting**

To confirm the minutes of the previous meeting held on Thursday 12 September 2024 as a true record.

4. **Public Participation**

5. **Deputy Town Clerk's Update**

Report on items from 12 September 2024 committee meeting not already on the agenda – for information

6. **Museum Report**

- a) To receive a report from the Museum Manager
- b) To approve the Forward Plan
- c) To confirm attendance at the Museum accreditation training on Friday 15 November at 11am

7. **Tourist Information Centre (TIC)**

To receive a report from the TIC Manager

8. **Budget Monitoring 2024/25**

To receive and accept a budget report to 30 September 2024

9. **Draft Budget Setting 2025/26**

To draft a budget for 2025/26 to be recommended to Council

10. **Events**

- a) Nadelik Lyskerrys (30 November 2024) – to receive the notes from the planning meetings on 17 September and 15 October 2024, and a verbal update from the 12 November meeting
- b) Annual Town Meeting & Community Champion Awards (suggested date Monday 10 March 2025) – to confirm the date and arrangements for Community Champion Awards

- c) Community Fair (suggested date Saturday 4 April 2025) - to confirm the date and set up a working group
- d) Looe Valleys Festival (April 2025) – to consider how the Town Council could take part and support this.
- e) Beating the Bounds – to suggest possible dates for consideration with Treworgey Manor
- f) Mayor Choosing (suggested date Monday 2 June 2025) - to confirm the date

11. Town Vision Steering Group

To appoint a consultant to undertake works on the project as recommended by the Town Vision Tender Scoring panel

12. Youth Council

To discuss plans for 2025

13. Correspondence

14. Date of Next Meeting

It is proposed that the next meeting of the Communications and Engagement Committee will be on Thursday 9 January 2025

TOWN CLERK

Steve Vinson

8 November 2024