

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm on THURSDAY 13 JULY 2023 in the Hobhouse Room at the Public Hall

The Chair will advise those present of organisational matters

AGENDA

1. **Election of the Chair for 2023/24**

2. **Election of the Deputy Chair for 2023/24**

3. **Apologies**

4. **Declarations of Members interests Registerable and Non-Registerable.**

5. **Minutes of Previous Meeting**

To confirm the minutes of the previous meeting held on Thursday 11 May 2023 as a true record.

6. **Public Participation – Liskeard Light's Up (David Braithwaite)**

To receive a report from Liskeard Light's up, including an evaluation of 2022 and ideas for 2023

7. **Light's Up 2023**

To consider how the Town Council can support Liskeard Light's Up 2023, in order to develop a project plan

8. **Deputy Town Clerk's Update**

Report on items from 11 May 2023 committee meeting not already on the agenda – for information

9. **Museum Report**

To receive a report from the Museum Manager

10. **Tourist Information Centre (TIC)**

To receive a report from the TIC Manager

11. **Budget Monitoring 2023/24**

To receive and accept a budget report to 31 May 2023

12. Events

- a) Liskeard Show (Saturday 8 July 2023) – to receive verbal feedback
- b) 1st Liskeard Scouts Summer Funday (Saturday 12 August 2023) – to agree a format for the stand and confirm volunteer availability
- c) Liskeard Unlocked (8 – 17 September 2023) - to receive the notes from the planning meetings on 10 May and 14 June 2023

13. Criminal Records Checks Policy

To review a draft policy on criminal records checks, for recommendation to Council

14. Correspondence

15. Date of Next Meeting

It is proposed that the next meeting of the Communications and Engagement Committee will be on Thursday 14 September 2023

TOWN CLERK

Steve Vinson

7 July 2023