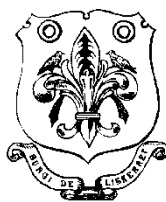


# Liskeard Town Council

01579 345407  
9am – 1pm  
E-mail:  
[townclerk@liskeard.gov.uk](mailto:townclerk@liskeard.gov.uk)  
[www.liskeard.gov.uk](http://www.liskeard.gov.uk)



Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

**A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm on TUESDAY 13 JULY 2021 in the Council Chamber at the Public Hall**

Members of the public are welcome to attend this meeting. Due to the social distancing restrictions, it would be helpful if you can advise us on [office1@liskeard.gov.uk](mailto:office1@liskeard.gov.uk) if you plan to attend to enable us to ensure we have sufficient capacity to accommodate everybody safely.

The Chair will advise those present of organisational matters

## **AGENDA**

1. **Apologies**
2. **Declarations of Members interests Registerable and Non-Registerable.**
3. **Minutes of Previous Meeting**  
To confirm the minutes of the previous meeting held on Wednesday 23 June 2021 as a true record.
4. **Public Participation**  
None previously notified
5. **Deputy Town Clerk's Update**  
Report on items from 23 June 2021 committee meeting not already on the agenda – for information (Queen's Platinum Jubilee, Beating the Bounds)
6. **Elections of the Deputy Chair for 2021/22**
7. **Tourist Information Centre (TIC)**  
To agree to write off £360.78 of TIC stock
8. **Budget Monitoring 2021/22**  
To receive and accept a budget report to 31 May 2021
9. **Cycle Stands**  
To agree to the installation of new cycle stands in Fore Street at a cost of £797.35
10. **Youth Council**  
To agree terms of reference for the Youth Council

**11. Events**

- a) Mayoral Event – to consider an event in September (SC)
- b) Liskeard Unlocked September 2021 – To receive a verbal update and the notes from the Tea Treat meeting on 21 June 2021 (RB)
- c) Community Champion Awards – to receive an update on discussions with the Lions to link this to the carnival on 2 October 2021 (NC)
- d) Remembrance Day Parade 14 November 2021 – to discuss town council support (NC)
- e) Christmas events in the town – to receive an update (SC & NC)
- f) Other events – a list of regular annual events was circulated 25 June 2021

**12. Correspondence**

**13. Date of Next Meeting**

It is proposed that the next meeting of the Communications and Engagement Committee will be on Tuesday 14 September 2021

TOWN CLERK  
*Steve Vinson*  
7 July 2021