

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

**A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm  
on THURSDAY 12 SEPTEMBER 2024 in the Hobhouse Room at the Public Hall**

The Chair will advise those present of organisational matters

## **AGENDA**

1. **Apologies**

2. **Declarations of Members interests Registerable and Non-Registerable.**

3. **Minutes of Previous Meeting**

To confirm the minutes of the previous meeting held on Thursday 11 July 2024 as a true record.

4. **Public Participation**

5. **Deputy Town Clerk's Update**

Report on items from 11 July 2024 committee meeting not already on the agenda – for information

6. **Museum Report**

- a) To receive a report from the Museum Manager
- b) To approve the revised Collections Development Policy
- c) To discuss Councillor training on museum accreditation

7. **Tourist Information Centre (TIC)**

To receive a report from the TIC Manager

8. **Budget Monitoring 2023/24**

To receive and accept a budget report to 31 July 2024

9. **Events**

- a) Liskeard Unlocked (September 2024) – to receive the notes from the planning meetings on 16 July, 5 August and 2 September 2024
- b) Remembrance Parade (Sunday 10 November 2024) – to note the details
- c) Nadelik Lyskerrys (30 November 2024) – to receive the notes from the planning meeting on 16 July and 27 August 2024
- d) Looe Valleys Festival (April 2025) – to consider how the Town Council could take part and support this.

10. **First Aid cover for road closure events**

To approve a contractor to provide first aid cover for the Remembrance Parade and Nadelik Lyskerrys

**11. Town Vision Steering Group**

To receive a report from the first meeting of the Town Vision Steering Group on Wednesday 11 September 2024

**12. Communications Policy**

To review and approve the Communications Policy

**13. Community Engagement Strategy**

To review and approve the Community Engagement Strategy

**14. Publication Scheme (LTC)**

To review and approve the Publication Scheme (LTC)

**15. Correspondence**

**16. Date of Next Meeting**

It is proposed that the next meeting of the Communications and Engagement Committee will be on Thursday 14 November 2024

TOWN CLERK  
Steve Vinson  
6 September 2024