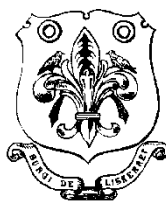


Liskeard Town Council

01579 345407
9am – 1pm
E-mail:
townclerk@liskeard.gov.uk
www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm on THURSDAY 12 JANUARY 2023 in the Hobhouse Room at the Public Hall

The Chair will advise those present of organisational matters

AGENDA

1. **Apologies**

2. **Declarations of Members interests Registerable and Non-Registerable.**

3. **Minutes of Previous Meeting**

To confirm the minutes of the previous meeting held on Thursday 10 November 2022 as a true record.

4. **Public Participation**

5. **Deputy Town Clerk's Update**

Report on items from 10 November 2022 committee meeting not already on the agenda – for information

6. **Museum Report**

To receive a report from the Museum Coordinator

7. **Tourist Information Centre (TIC)**

To receive a report from the TIC Manager

8. **Budget Monitoring 2022/23**

To receive and accept a budget report to 31 October 2022

9. **Budget Setting 2023/24**

a) To agree a budget for the 2023/24 financial year to recommend to Council (inc events budget)

b) To agree to recommend to Council that the temporary increase in hours for the Museum Coordinator is made permanent

10. **Events**

a) Community Fair (Saturday 1 April 2023) – to confirm volunteers available so preparation can commence (rota attached to be completed) and arrangements for refreshments

- b) Annual Town Meeting and Community Champion Awards (should be between 1 March and 1 June) – to agree a date (possible dates Wednesday 15 March, Thursday 16 March, Thursday 4 May or Wednesday 10 May)
- c) Coronation (Saturday 6 May 2023) – to discuss possible town plans and any road closures needed (must be submitted by 10 February 2023) – no beacons to be lit
- d) Mayor Choosing – to agree a date (possible dates Wednesday 17 or 24 May 2023)
- e) D Day 80 (6 June 2024) – advance notice – beacons can be lit

11. Twinning

- a) To receive a verbal report on the Mayor and Town Clerk’s visit to Quimperle
- b) To agreement to the payment of the annual £20 Twinning Committee for Cornwall affiliation fee and £60 public liability insurance.

12. Social Media Policy

To review the Social Media Policy in line with new guidance from the Civility and Respect project.

13. Youth Council

To consider options for the future

14. Correspondence

15. Date of Next Meeting

It is proposed that the next meeting of the Communications and Engagement Committee will be on Thursday 9 March 2023

TOWN CLERK
Steve Vinson
6 January 2023