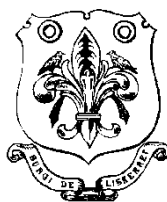


Liskeard Town Council

01579 559560
9am – 5pm
E-mail:
townclerk@liskeard.gov.uk
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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

22nd April 2026

A MEETING of the TOWN COUNCIL will be held in the EMILY HOBHOUSE ROOM at 7.30 pm on TUESDAY 28th APRIL 2026

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable**
3. **Mayor's Remarks**
4. **To receive and approve the minutes of the 31st March 2026 Council Meeting**
5. **Police Update (first to allow officers to be released for duty) - Public Participation** – Joe Barr – trustee – Cornwall Breathers – see Agenda Item 6.
6. **Grant Application (attachments - 6.a.b.c.) – Cornwall Breathers**. To purchase and provide 4 X 24' Smart TV's for the hospital ward used by patients and their families from Liskeard (£520). To purchase a 70' Sharp's Smart TV for room used by nurses and patients for training.
7. **Town Clerk's Update** – To consider and approve the draft Events Policy as attached.
8. **Committee Meetings – To Approve the Minutes:**
 - a.) To note the minutes of the 7th April 2026 Planning Committee.
 - b.) To note the minutes of the 16th April 2026 Communications & Engagement Committee.
9. **RFO Reports** – (for information – bank balances, internal audit, receipt of precept)
10. **Schedule of Payments** - To review and approve the Schedule of Payments totalling £ gross.
11. **Budget Monitoring 2025/2026** – To receive and accept a budget report to 31 March 2026 for monitoring purposes.
12. **External Auditor BDO LLP** – To confirm the annual declaration that there are no conflicts of interest with BDO LLP.

- 13. Annual Review of the effectiveness of Internal Controls and Risk Management Arrangements 2025/2026** – To review the effectiveness of internal controls and risk management arrangements for 2025/2026 and consider any additional action required.
- 14. Cornwall Council – Public Realm Improvement and Re-introduction of Weed Treatment (attached – initial consultation and follow up)** – To refer for consideration to the Facilities Committee which holds the budgets in relation to this function. To receive back from Facilities Committee any advice and recommendations on the budget and policy.
- 15. Cornwall Council – Equality Act 2020 - Inclusion Strategy for Cornwall “Belonging in Cornwall” (attached)** – To note that the Cornwall Council consultation on their strategy runs until 6th May 2026 it relates to their services, property etc. elements might be directly applicable to the Town Council.
- 16. Liskeard Town Council – Central Ward – Notification of the Election of Councillor (attached)** – To confirm that Martin Symonds has completed the necessary paperwork (including the “Register of Interests” and “Declaration of the Acceptance of Office” and is now a councillor on the Liskeard Town Council.
- 17. Council and Committee – Scheme of Delegation and Terms of Reference (attached)** – To consider whether to permit the Mayor to continue to serve as the Chair of a Committee.
- 18. Nominations for Mayor and Deputy Mayor 2026/2027 Civic Year (attached)** - To note the receipt of one nomination for Mayor David Braithwaite and one nomination for Deputy Mayor Sylvia Berry. To approve those nominations for the 2026/2027 civic year. (Mayor Choosing Ceremony is 1st June 2026).
- 19. Committee Membership – Councillor Graham Berry** – To approve inclusion of membership of the Planning Committee to the Staff Committee and Facilities Committee.
- 20. Liskeard Renewal Partnership (LRP) (attached)** – To note the minutes of the 4th March 2026 meeting.
- 21. Freedom of the Town – Liskeard Branch - Royal Naval Association (RNA) (attached)** – A provisional meeting was held 18th April 2026 to consider the draft details most notably the costs which are set out in the attachment. At the time of writing two contractors have yet to confirm. To set the agenda a worst-case scenario of £2,100 is recommended for approval (from the General Reserve or Grants Budget). That the Council confirm that it will fund the cost (£2,100) of staging those elements set out in the attachment to celebrate the 40th anniversary of the Liskeard branch of the Royal Naval Association (RNA) on Sunday 23rd August 2026 when they intend to exercise the Freedom of the Town that the Town Council has granted them by holding a Parade to which other RNA’s will be invited.
- 22. Cornwall Councillor Updates** –
- 23. Cornwall Council Planning Decisions** – as per addendum

24. **Correspondence** – St Keyne & Trewidland Parish Council 20th April 2026 Santander branch closure. Cornwall Wildlife Trust (Faye Treffry) – 16th April 2026 Cornwall Council glyphosate proposals
25. **Diary Dates for Council Events** – To note the dates of forthcoming Council events – Beating the Bounds 17th May 2026 all day. 1st June 2026 – Mayor Choosing, Sunday 23rd August 2026 – “Freedom of the Town” – Civic Parade – to mark 40th anniversary of the Liskeard Branch Royal Naval Association.
26. **Date of the next Town Council meeting** – 26th May 2026 at 7.30pm.
27. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following items of business.**
28. **Sports Pitches and Associated Infrastructure Project at Roundbury** – To receive an update and propose the next steps.
29. **Employment Tribunal – (attached)** – To report the receipt of further correspondence.
30. **Honoured Burgess – Nominations (attached)** – To receive and approve the recommendations of the Honoured Burgess Assessment Panel which met on 24th April 2026 to consider the 5 nominations.
31. **Staffing Review – Job Evaluation (Phase 2 Report (page 6) – attached, Pay Grading Banding Appendix D, Appendix C)** – To approve the Staff Committee recommendations as they relate to the need to adopt the recommendations of the consultant (Appendix D) to introduce the “New SCP Grade” bands at the “New SCP” for existing staff to be backdated to 1st April 2026. To adopt the revised Town Council establishment (page 6) from 1st May 2026.
32. **Liskeard Redevelopment Working Group (attached)** – To note the minutes of the 17th March 2026 meeting.

Steve Vinson
Town Clerk