

Liskeard Town Council

01579 345407
9am – 1pm
E-mail:
townclerk@liskeard.gov.uk
www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

23rd November 2022

**A MEETING of the TOWN COUNCIL will be held in the Public Hall at 7.30pm on
TUESDAY 29TH NOVEMBER 2022**

Members of the public are hereby invited to attend and take part.

Yours faithfully

Steve Vinson

Town Clerk

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. To receive and approve the attached minutes of the 25th October 2022 Town Council meeting**
- 5. Public Participation** – Speaker Tracy Adams – (Liskeard Traders Association Deputy Chair – Owner of Jane Louise) – see agenda item 6a. Speaker – Gordon Lancaster – (Liskeard Area Memory Café – Treasurer) – see agenda item 6b. Francis Foulkes – (Cancer Research UK – Hon Secretary) – see agenda item 6c. Possible Speaker- (Liskeard Silver Band – see agenda item 6d.
- 6. Grant Applications.** – a). Liskeard Traders Association – to purchase presents for the children coming to the Santas' Grotto being held in the Fat Frog café as part of the wider Christmas Celebrations over the Saturdays (3rd 10th & 17th December) (£700). (6.a. 6.a.i attached) b). Liskeard Area Memory Café – to hire a choir and room and provide refreshments to a Christmas themed event (£423.40). (6.b. 6.b.i 6.b.ii attached) c). Cancer Research UK – To cover the increase in the cost of hiring the Public Hall and associated rooms for the Annual Exhibition and Sale of Art and Craft. (£526). (c. c.i attached) d). Liskeard Silver Band (Project Cost £1,670).

+

7. **Town Clerk's Update** – Cornwall Council – “Devolution to Cornwall Deal” Update 17th November 2022 – to note and request further information on the Deal as it becomes available. To consider whether to write to Cornwall Council requesting that a Referendum for a Mayor for Cornwall be held.
8. **Committee Meetings – To Approve the Minutes:-**
- a) To note the minutes and ratify the decisions of the Planning Committee held on 31st October 2022.
 - b) To note the minutes the Facilities Committee held on 1st November 2022.
 - c) To note the minutes of the Communications & Engagement Committee held on 10th November 2022.
9. **RFO Reports** – (for information – bank balances, reserves, Cattle Market Makers Financial Update, Office Update.)
10. **Schedule of Payments – To receive and approve the schedule of payments.**
11. **Budget Monitoring 2022/2023.** – To receive and accept a budget to 30th September 2022 for monitoring purposes.
12. **Draft Budget and Precept Setting 2023/2024** - To agree a draft budget and precept.
13. **Interim Internal Auditor Report 2022/2023** – To receive and accept the Interim Internal Auditor Report 2022/2023.
14. **Active Travel (Minute 310/22 Communications & Engagement Committee 10th November 2022 Refers)** – To approve the recommendations that the following improvements are progressed – Charter Way – Plymouth Road – Baytree Hill – Dean Street/Limes Lane – 20mph zone in the town centre.
15. **Castle Park - Devolution (Heads of Terms 15.a. – Deed of Covenant 15.b.)** – To receive and accept and enter into the Heads of Terms, Deed of Covenant and Planting Management Plan.
16. **Cattle Market Makers Project Update** – To receive and note the update.
17. **Public Hall Phase 2 Refurbishment (17. 17.a. 17.b.)** – To receive and accept one of the quotes for architectural and interior design services for the Phase 2 refurbishment of the Public Hall.
18. **Unit 2 – Guildhall** – To consider and approve the continuation of the occupancy of the unit by the Community Fridge element of the Community Treasure Chest.
19. **Accessible Allotments and Thorn Park Accessibility Improvements (Report and Concept Attached)** – To engage Enable Disability a). for 1-days consultancy to visit both the Pengover and Trevethan Meadows sites and to provide recommendations with regard to inclusive accessible design that meets the relevant standards and to cover the costs of design, printing, etc. Total Cost £1,000 to be vired from the Castle Park budget. b). for .5 days consultancy at Thorn Park to advise on the provision of gates, pathways, benches, signage and play equipment. Total Cost £320+ VAT to be taken from the King George V Playing Fields Trust.

- 20. Remembrance Day Parades (Latest Joint Guidance attached)** – To receive the latest joint guidance on the holding of the Remembrance Day Parade and approve the Town Council organising the Parade as a “Civic event” for the purposes of risk assessments and road closures, with the help of the Royal British Legion and Liskeard / Looe Lions.
- 21. Staff Policy Review Working Party (Cllr Kerry Cassidy to update)** – To approve the revised Terms of Reference as per the attached report.
- 22. Federation of Old Cornwall Societies – HQ Search** – To consider and support the approach from the Federation of Old Cornwall Societies that Liskeard be put forward in their search for a mainline train served HQ.
- 23. Cornwall Councillor Updates-**
- 24. Cornwall Council Planning Decisions** – as per addendum
- 25. Correspondence** – None at the time of writing.
- 26. Date of next Town Council Meeting** – 20th December 2022 at 7.30 pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.

- 27. Roundbury Site** – To note the approach received.
- 28. Liskeard Redevelopment Working Group** – To note the unapproved minutes of the 8th November 2022 meeting
- 29. Freedom of the Town** – To consider a further nomination.