

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

22nd August 2023

**A MEETING of the TOWN COUNCIL will be held in the
Emily Hobhouse Room at 7.30 pm on TUESDAY 29TH AUGUST 2023**

The Mayor and the Mayor's Chaplain will invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable** –
3. **Mayor's Remarks**
4. **To receive and approve the attached minutes of the a). 25th July 2023 Council meeting b). 8th August 2023 Special Council and c). 21st August 2023 Special Council**
5. **Public Participation** – None at the time of writing.
6. **Grant Application** – None at the time of writing.
7. **Town Clerk's Update** – Minute 158/23 – Flat roof water penetration – Quotes were sought from 6 companies. Written quotes were provided by 2 companies. The lowest was £1,800 exclusive of VAT. The contractor being Cornwall Flat Roofing.
8. **Committee Meetings – To Approve the Minutes: -**
 - a). To note the minutes and ratify the decisions of the 7th August 2023 Planning Committee.
 - b). To note the minutes of the 8th August 2023 Facilities Committee.
9. **RFO Reports** – (for information – bank balances and Cattle Market Makers project financial update.)
10. **Budget Monitoring 2023/2024** – To receive and accept a budget report to 30 June 2023 for monitoring purposes.
11. **Schedule of Payments** – To review and approve the Schedule of Payments.
12. **Christmas Lights** – To consider the tenders received and agree to appoint a contractor.
13. **Staff Handbook – Volunteering Policy (Minute 133/23 – see attached a.) Revised Staff Handbook and b.) Time Off Volunteering Policy** – To approve the revised Staff Handbook and Time Off Volunteering Policy that Work Nest have produced.
14. **Cornwall Councillor Updates** -

15. Cornwall Council Planning Decisions – as per addendum

16. Correspondence – None at the time of writing.

17. Date of next Town Council Meeting – 26th September 2023 Town Council at 7.30 pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following items of business.

18. Roundbury – Demand and Implementation Assessment for the Provision of Sports Pitches and Related Recreational Facilities (see attached “Demand and Implementation Assessment” - Consultants Report)
– To accept the report and work with partners to carry out the recommended Option 2 at Roundbury.

19. Liskeard Redevelopment Working Group – To note the minutes of the 12th July 2023 meeting.

Steve Vinson
Town Clerk