

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

21st May 2024

**A MEETING of the TOWN COUNCIL will be held in the  
Emily Hobhouse Room at 7.30 pm on TUESDAY 28<sup>th</sup> MAY 2024**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

## **AGENDA**

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable**
3. **Mayor's Remarks**
4. **To receive and approve the minutes of the 30<sup>th</sup> April 2024 Council**
5. **Public Participation** – Possible Liskeard and District Sports Association speakers – see correspondence.
6. **Grant Applications.** – None indicated at the time of writing.
7. **Town Clerk's Update** – All on the agenda at the time of writing.
8. **Committee Meetings – To Approve the Minutes:-**
  - a) To note the minutes and ratify the decision of the Planning Committee held on 7<sup>th</sup> May 2024.
  - b) To note the minutes of the Communication & Engagement held on 9<sup>th</sup> May 2024.
9. **RFO Reports** – (for information – bank balances, internal controls, IT update)
10. **Schedule of Payments.** – To review and approve the Schedule of Payments.
11. **Internal Auditors Report** – To receive, consider and accept the Internal Auditors Report.
12. **Annual Governance Statement 2023/2024** – To respond to the nine Statements of the Annual Governance Statement (Section 1 – Page 4). .
13. **Accounting Statements 2023/2024** – To consider and approve the Accounting Statements for 2023/2024 signed by the RFO (Section 2 – page 5).

- 14. Members Room and Mayors Parlour – Referred from the 21<sup>st</sup> May 2024 Facilities Committee –**  
To receive feedback on the references and costs on the lowest tendering companies from Chris Munson and approve the most appropriate.
- 15. Liskeard and District Sports Association (LDSA)** – To consider the letter proposing a partnership approach in the delivery of the Roundbury Sports Pitches and associated facilities.
- 16. Cornwall Councillor Updates-**
- 17. Cornwall Council Planning Decisions** – as per addendum
- 18. Correspondence** – Liskeard and District Sports Association (LDSA) – letter asking to meet to discuss a joint project to deliver Roundbury sports pitches and associated infrastructure.
- 19. Date of next Town Council Meeting** – 25<sup>th</sup> June 2024 at 7.30 pm

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**

- 20. Members Room and Mayor’s Parlour – Referred from the 21<sup>st</sup> May 2024 Facilities Committee – (Commercial in Confidence)** – To receive feedback on the references and costs on the lowest tendering companies from Chris Munson and approve the most appropriate – including any discussions of a “Commercial in Confidence” or “PARTII” in nature.

*Steve Vinson*  
Town Clerk