

Liskeard Town Council

01579 345407
9am – 1pm
E-mail:
townclerk@liskeard.gov.uk
www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

21st June 2023

**A MEETING of the TOWN COUNCIL will be held in the Emily Hobhouse Room
at 7.30 pm on TUESDAY 27TH JUNE 2023**

The Mayor and the stand in Mayor's Chaplain will invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable –**
- 3. Mayor's Remarks**
- 4. To receive and approve the attached minutes of the 18th May 2023 Mayor Choosing Ceremony (4.a.) and 30th May 2023 (4.b.) Council meeting**
- 5. Public Participation – Sarah Pym – Project Supporter – Kernow Education Arts Partnership (KEAP). (see agenda item 6.)**
- 6. Grant Application (6. attached and 6.a.) – Kernow Education Arts Partnership (KEAP)– To support the delivery at 3 venues in Liskeard including the Museum and the newly re-opened Library of "Liskeard Stories of Stuff" in which writers will visit community groups where members of the public will have items of personal interest and based upon the persons recollections produce a story to be performed, turned into digital recordings and made postcards of – 125 participants – 1,210 audience – Grant request £500 towards total project £11,885. – Delivered September 2023 – December 2023.**
- 7. Town Clerk's Update – Minute 032/23 – Staff Handbook - Seeking advice from Work Nest / Cornwall Association of Local Councils (C.A.L.C.) on the inclusion of a suitable "time off work to volunteer policy" e.g. for supporting Cadet activity.**
- 8. Committee Meetings – To Approve the Minutes: -**
 - a. To note the minutes and ratify the decisions of the Planning Committee held on the 12th June 2023.
- 9. RFO Reports – (for information – bank balances, banking, external audit, s106 expenditure, Cattle Market Makers project financial update.)**

10. **Budget Monitoring 2023/2024** – To receive and accept a budget report to 30 April 2023 for monitoring purposes.
 11. **Schedule of Payments** – To review and approve the Schedule of Payments.
 12. **Aged Debtors** – To receive a report on age debtors and agree and any further action required.
 13. **Credit Management Policy & Procedures** – To review and approve the updated Credit Management Policy & Procedures.
 14. **Business Continuity Plan** – To review and approve the updated Business Continuity Plan.
 15. **Cornwall Council – Liskeard & Looe / Cornwall Gateway Community Area Partnership – Launch 6th June 2023 (Notes attached)** – To note the election of Councillor Jane Pascoe as Chair of the Community Area Partnership and the election of Councillor Christine Whitty to seat on the “Funding Panel”. To note that a special meeting will be held to consider further the priorities supplied by Town Council and discussed at the meeting.
 16. **Cornwall Councillor Updates-**
 17. **Cornwall Council Planning Decisions** – as per addendum
 18. **Correspondence** – None at the time of writing.
 19. **Date of next Town Council Meeting** – 25th July 2023 Town Council at 7.30 pm.
- PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**
20. **Roundbury – Demand and Implementation Assessment for the Provision of Sports Pitches and Related Recreational Facilities (see attached “Emerging Findings” Consultants Report)** – To consider the report and its findings.
 21. **Liskeard Redevelopment Working Group** – To note the minutes of the 11th May 2023 meeting.

Steve Vinson
Town Clerk