

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

19th July 2023

**A MEETING of the TOWN COUNCIL will be held in the Emily Hobhouse Room  
at 7.30 pm on TUESDAY 25<sup>TH</sup> JULY 2023**

The Mayor and the Mayor's Chaplain will invite Members and others taking part in the meeting to join them in prayer after which:

## **AGENDA**

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable** –
3. **Mayor's Remarks**
4. **To receive and approve the attached minutes of the 27<sup>th</sup> June 2023 Council meeting**
5. **Public Participation** – Possible Speaker Liskeard Traders Town Projects Ltd.
6. **Grant Application** – None at time of writing.
7. **Town Clerk's Update** – Agenda Item 19.
8. **Committee Meetings – To Approve the Minutes: -**
  - a). To note the minutes of the Facilities Committee held on the 20<sup>th</sup> June 2023.
  - b). To note the minutes and ratify the decisions of the Planning Committee held on 10<sup>th</sup> July 2023.
  - c). To note the minutes of the Communications & Engagement Committee held on 13<sup>th</sup> July 2023.
9. **RFO Reports** – (for information – bank balances, s106 expenditure, Cattle Market Makers project financial update.)
10. **Budget Monitoring 2023/2024** – To receive and accept a budget report to 31 May 2023 for monitoring purposes.
11. **Schedule of Payments** – To review and approve the Schedule of Payments.
12. **Christmas Lights and Events** – To approve a project plan to include a budget for support of Christmas lights and events.
13. **Credit Balances** – To consider and approve alternative short term deposit arrangements to maximise interest earned.
14. **Training and Development Policy** – To review and approve the updated Training & Development Policy.

- 15. Anti-Fraud, Bribery & Corruption Policy** – To review and approve the updated Training & Development Policy.
- 16. Equality & Diversity Policy** – To review and approve the updated Equality & Diversity Policy.
- 17. Safeguarding Policy** - To review and approve the updated Safeguarding Policy.
- 18. Criminal Records Checks Policy** – To approve a new Criminal Records Checks Policy.
- 19. Staff Handbook – Volunteering Policy (Minute 032/23)** – To consider and approve the extension to Cadet Forces, Retained Firefighters, Special Constables and ask Work Nest to draft suitable policies.
- 20. Consultation on the Closure of Ticket Offices at Railway Stations (attached a). details on the use of the Liskeard Ticket Office – b). St Germans and Area Public Transport Users Group** – To consider and respond to the national consultation on the closure of ticket offices at railway stations.
- 21. CCTV Working Party – Update and Consideration of Issues Arising (19<sup>th</sup> July 2023)** – To accept the quotes for the additional CCTV cameras at Sun girt and Castle Park (as attached).
- 22. Cornwall Councillor Updates** -
- 23. Cornwall Council Planning Decisions** – as per addendum
- 24. Correspondence** – Cornwall Council letters a). and b). – 12<sup>th</sup> July 2023 – Secretary of State for Transport – A38 Carkeel - Trerulefoot – Safety Package.
- 25. Date of next Town Council Meeting** – 29<sup>th</sup> August 2023 Town Council at 7.30 pm.
- PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**
- 26. Roundbury – Demand and Implementation Assessment for the Provision of Sports Pitches and Related Recreational Facilities (see attached a). “Transport Statement” and b). “Site Wide Transport Plan” - Consultants Report)** – To note the report and its findings.
- 27. Liskeard Traders Town Projects Ltd – (see attached) – To support the project for this and future applications by the Liskeard Traders Town Projects Ltd. The project is applying for funding from the “Good Growth Town Rural & Coastal High Street and Skills Programme Fund”.**
- 28. Liskeard Redevelopment Working Group** – To note the minutes of the 13<sup>th</sup> June 2023 meeting.

*Steve Vinson*  
Town Clerk