

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

18th September 2024

**A MEETING of the TOWN COUNCIL will be held in the Mayor's Parlour at 7.30 pm on  
TUESDAY 24<sup>th</sup> SEPTEMBER 2024**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

## **AGENDA**

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. To receive and approve the minutes of the 6<sup>th</sup> August 2024 Council meeting**
- 5. Public Participation** – Sally Mollard – Secretary – Liskeard Area Memory Café – (see Agenda Item 6). Jane Jiwa – Veterans Regroup Project Community in Company (CiC). (see Agenda Item 17.).
- 6. Grant Application** – 6.a.a.i Liskeard Area Memory Café – To hold in the Public Hall and supporting facilities a Christmas Memory Café event to which other organisations and groups including those in the town are invited. There will be a concert and themed entertainment. The grant request is for £500 towards a £615 cost.
- 7. Town Clerk's Update (attached)** – Minute 117/24 – 6<sup>th</sup> August 2024 Town Council - Following, the approval of the resolution, Cornwall Council have responded as per the attached report.
- 8. Committee Meetings – To Approve the Minutes:-**
  - a) To note the minutes of the C & E Committee held on 12<sup>th</sup> September 2024.
- 9. RFO Reports** – (for information – bank balances, HSBC money market deposit, precept).
- 10. Schedule of Payments.** – To review and approve the Schedule of Payments.
- 11. Budget Monitoring 2024/2025** – To receive and accept a budget report to 30 July 2024 for budget monitoring purposes.
- 12. External Auditor Report and Certificate 2023/2024** – To receive and accept the External Auditor Report and Certificate 2023/24.
- 13. Varley Lane Access – Motion (attached) 6<sup>th</sup> August 2024 Town Council Minute 117/24** – To engage constructively with Cornwall Council on the issue following the disappointing response

on the cattle market and ramp access. a). To seek an urgent meeting with the Portfolio holder to discuss the issue. b) To seek advice on whether the closure of the byway is legal. c). If there has not been significant progress from Cornwall Council to make a formal complaint to Cornwall Council. d). If there is no satisfactory resolution of the complaint to appeal to the Local Government Ombudsman.

**14. Audio Equipment – Public Hall - Facilities Committee 17<sup>th</sup> September 2024 - Referred to Council (attached)** – To receive and approve the report on the replacement of damaged and missing equipment to bring the Public Hall’s audio system back to full functionality for meetings and larger events at an estimated cost of £5,500 + VAT. The costs to be met from the Public Hall Equipment and IT budget (£2,000) and Large Projects Reserve (£3,500).

**15. Deputy Mayor 2024/25** – To note the number of nominations received for the role of Deputy Mayor and hold any ballot that might be necessary. If only a single nomination is received to approve that nomination.

**16. Member Representation on Outside Bodies** – To approve the addition of the Pub Watch to the list with Councillor Simon Cassidy as the Town Council representative.

**17. Veterans, Reservists and Family Hub – Liskeard. Armed Forces Covenant (see attached)** – To develop further the Town Council’s role as a Bronze Level holder of the Armed Forces Covenant and approve the holding of free monthly meetings of the Veterans, Reservists and Family Hub at the Public Hall.

**18. Notice of Vacancy – Liskeard Central Ward (attached)** - To note that the Elections Office at Cornwall Council have received a valid request from 10 electors that an election be held. A “Notice of Election” has been received and published (attached). The Notice gives the possible date of election as 24<sup>th</sup> October 2024. The Elections Office have asked, whether in the event of a contested election, the Town Council would require the issue of Polling Cards. The estimated cost of the Polling Cards is £4,200. The “Elections Reserve” is £10,000. Whether, the election is contested or not should be known by the close of play 27<sup>th</sup> September 2024.

**19. Cornwall Councillor Updates** –

**20. Cornwall Council Planning Decisions** – as per addendum

**21. Correspondence** – Cornwall Air Ambulance – Letter of thanks for the Mayors Charity 2023 donation.

**22. Date of next Town Council Meeting** – 29<sup>th</sup> October 2024 at 7.30 pm

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**

**23. Roundbury Sports Pitches and Associated Facilities Project – Feedback on the 4<sup>th</sup> September 2024 meeting with Wain Homes and the landowners and the Town Councils’ agent.**

**24. No August meeting held of the Cornwall Council, Liskeard Redevelopment Working Group.**

*Steve Vinson*  
Town Clerk