

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
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13 September 2023

**A MEETING of the FACILITIES COMMITTEE will be held at 7.30pm
on Tuesday 19 September 2023 in the Public Hall**

Members of the public are welcome to attend this meeting.

AGENDA

The Chair will advise those present of organisational matters.

1. **Apologies**

2. **Declarations of Members Interests Registerable and Non-Registerable**

3. **Minutes of Previous Meeting**

To approve the minutes of the Meeting held on Tuesday 8 August 2023 as a true record.

4. **Public Participation**

Presentation of award to Paul Chamberlain (winner of the Best Newcomer) and John Grist (winner of the Best Allotment).

Presentation by Liskeard of Bloom of planting proposals for the roundabout adjacent to Pets @ Home.

5. **Facilities Manager's Report**

To receive a general update on the Town Council facilities for information.

6. **Budget Monitoring Report**

To receive and accept a budget report to 31 July 2023

7. **Garden Rules**

To approve the recommendation that the updated version of the Garden Rules is adopted.

8. **Roundabout Planting**

To approve the recommendation that the proposals for the re-design and planting of the roundabout adjacent to Pets @ Home at a cost of up to **£2,000.00 + VAT** are accepted.

9. **Vehicle/EV/E-cargo/E-bike**

To approve the recommendation that a working group is set up to consider suitable vehicle options for the facilities team and that this is presented to the Facilities Committee and/or Full Council.

10. **Members Room & Mayors Parlour**

To approve the recommendation that due to the specialist nature of the work Heritage Preservation are appointed to undertake work to address the dry rot and wood worm in the Members Room and Mayors Parlour at a cost of **£5,054.00 + VAT** and RJ Wills Carpentry & Joinery is appointed to undertake repairs and redecoration of the sash window at a cost of **£445.00 + VAT**. The costs to be met with funds from the Town Council's Properties Reserve and

11. **Accessible Allotment Provision**

To receive a report from Cllrs Ambler and Lee-Julian on the accessible allotments project.

12. **Devolution**

To receive an update on devolution, including Castle Park.

13. **Date of Next Meeting**

Tuesday 21 November 2023.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

14. **Guildhall Tenants**

To approve the recommendation that the licence arrangement for Unit 2 The Guildhall is extended until 31 March 2024.

15. **Roundbury**

To receive an update on the Roundbury Sports Pitches project.