

# LISKEARD TOWN COUNCIL

Tel: 01579 345407  
Fax: 01579 324429  
E-mail: townclerk@liskeard.gov.uk  
Website: www.liskeard.gov.uk



Mr S. Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

20 November 2015

**MUSEUM MANAGEMENT COMMITTEE**  
**at 6.00 pm on Tuesday 8 DECEMBER 2015.**

**TO BE HELD IN THE COUNCIL CHAMBER PUBLIC HALL**

The Chairman will advise those present of Housekeeping matters

Members of the public are invited to attend and take part in the meeting

## **AGENDA**

1. To receive apologies for absence
2. Declarations of Interests
3. To receive and approve the minutes of the Museum Management Committee meeting held on 13 October 2015
4. Public Participation, if required
5. To receive an update on progress on resolutions from the last meeting (Town Clerks report)
6. To receive and approve the Committee budget up to 31 October 2015 and to discuss the setting of the budget for 2016/2017.
7. To discuss the Aims and Objectives for the Committee and a 3 year work programme.
8. Family History Day
9. To receive to receive an update, from Stephanie Meads, on progress of work following the award of the Museum Consultant contract
10. Nominations of volunteers to become non-councillor members of the Committee;
  - Jayne Buchanan
  - Tina Hitchings
  - Gordon Stokes

11. Invitation to all Councillors to visit the Museum to view the behind the scenes work, suggested date is am on Thursday 14 January 2016
12. Date of next meeting to be agreed
13. Part II, if required

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

**Steve Vinson**  
**TOWN CLERK**