

LISKEARD TOWN COUNCIL

The **MINUTES** of the **MEETING** of **LISKEARD TOWN COUNCIL** held in the Council Chamber on Tuesday 16 September 2014 at 7.30 pm

PRESENT

The Mayor - Councillor Phil Seeva - in the Chair

The Deputy Mayor Councillor Jane Pascoe

Councillors: - Rachel Brooks, Ian Goldsworthy, Roger Holmes, Sally Hawken, Tony Powell, Anne Purdon, James Shrubsole, Lorna Shrubsole, Hella Tovar and Christina Whitty

Town Clerk/Minute Clerk - Steve Vinson

Mayors Chaplain - The Reverend Mark Pengelly

Members of the Public -Denise Larner, Ray Meadows and Colin Wilton

Members of the Press - None

Before the commencement of the meeting, the Mayor invited his Chaplin to lead with prayers

The Mayor then convened the Council and informed as to Housekeeping matters

296/14 OPEN SESSION

The Mayor asked if any members of the public wished to address the meeting. The invitation was not taken up.

297/14 APOLOGIES

Apologies were received from Councillors Adam Hodgkins and Sue Pike.

298/14 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

No declarations of interests were made.

299/14 MAYORS REMARKS

The Mayor stated that he had thought that the previous month had been busy, but this month had topped it. Amongst the highlights were:

He had attended a very interesting and enjoyable event at the Sensory Garden at the Liskeard Hospital.

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As a result of further charity fund raising the Mayor's Charity had raised £615.

Future events to which all were invited included the Beating of the Bounds, which was to be held on Sunday 21 September. Meet at the Homebase car park and departing at 10.30 a.m.

St. Mathews' Day Fair scheduled for Saturday 27 September at which the Mayor would be judging the Town Crier event.

300/14 MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON 15 JULY 2014

The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** that the Minutes of the Meeting of the Town Council, held on Tuesday 15 July 2014, be adopted. The Mayor signed these minutes.

301/14 MATTERS ARISING

Two matters were the subject of reports to this meeting of Council namely items 10. Co-option of a Town Councillor and 13. Openness of Local Government Bodies Regulations. A further item was being referred to the Staffing Committee.

302/14 COMMITTEE REPORTS

a) PLANNING COMMITTEE HELD ON TUESDAY 15 JULY 2014

Councillor Hawken proposed, Councillor L Shrubsole seconded and the Council **RESOLVED** to adopt the Minutes of the Planning Committee Meeting held on Tuesday 15 July 2014.

b) MUSEUM MANAGEMENT COMMITTEE HELD ON MONDAY 21 JULY 2014

Councillor Goldsworthy proposed, Councillor Holmes seconded and the Council **RESOLVED** to adopt the Minutes of the Museum Management Committee held on Monday 21 July 2014 and **RESOLVED** the charges for research by Museum Volunteers be raised from £7.00 per hour to £10.00 per hour with charges to be kept under review.

c) TOWN COUNCIL HELD ON TUESDAY 29 JULY 2014

Councillor Hawken proposed, Councillor Powell seconded and the Council **RESOLVED** that the Minutes of the Meeting of the Town Council, held on Tuesday 29 July 2014, be adopted.

d) FINANCE COMMITTEE MEETING TUESDAY 29 JULY 2014

Councillor Brooks proposed and Councillor Holmes seconded and the Council **RESOLVED** to adopt the Minutes of the Finance Committee Meeting held on Tuesday 29 July 2014.

e) PLANNING COMMITTEE MEETING TUESDAY 5 AUGUST 2014

Councillor Purdon proposed, Councillor Hawken seconded and the Council **RESOLVED** to adopt the Minutes of the Planning Committee Meeting held on Tuesday 5 August 2014.

f) PLANNING COMMITTEE MEETING TUESDAY 2 SEPTEMBER 2014

Councillor J Shrubsole proposed, Councillor Whitty seconded and the Council **RESOLVED** to adopt the Minutes of the Planning Committee Meeting held on Tuesday 2 September 2014.

g) COMMUNICATIONS AND ENGAGEMENT COMMITTEE MEETING TUESDAY 2 SEPTEMBER 2014

Councillor Brooks proposed, Councillor Tovar seconded and the Council **RESOLVED** to adopt the Minutes of the Communication and Engagement Committee Meeting held on Tuesday 2 September 2014.

i) PROPERTY COMMITTEE MEETING TUESDAY 9 SEPTEMBER 2014

Councillor Goldsworthy proposed, Councillor Hawken seconded and the Council **RESOLVED** to adopt the Minutes of the Property Committee held on Tuesday 9 September 2014.

Councillor Goldsworthy proposed and Councillor Tovar seconded and the Council **RESOLVED** to dispose of the market stalls, by auction or any other avenue.

303/14 10. CO-OPTION OF TOWN COUNCILLOR – WEST WARD

The Electoral Services Officer had advised that there was no specific policy on how to undertake a co-option. After discussion, it was proposed by Councillor L Shrubsole and seconded by Councillor Powell and the Council **RESOLVED** to use the procedure that had recently been used with the last co-option. This would include placing notices and advertising the vacancy for 30 days. Additionally, to put information on the website and provide information packs.

304/14 11. FINANCE COMMITTEE – TO DISCUSS AND DECIDE ON THE APPOINTMENT OF A COUNCILLOR TO FILL A VACANCY.

Following discussion it was proposed by the Mayor and seconded by Councillor Hawken and **RESOLVED** by Council that Councillor J Shrubsole be appointed to the vacancy on the Finance Committee.

305/14 COUNCIL'S ROLE IN DELIVERING AND INFLUENCING LOCAL SERVICES

The Clerk reported on a meeting on 5th September between the Clerks of the Larger Towns and the Cornwall Council Chief Executive and his team at which various

issues were discussed including the potential for Town Councils to be involved in delivering and influencing local services. The Clerk was planning to put a written report on this was to the next Finance and Strategy Committee meeting on 23 September.

Following a comprehensive discussion it was proposed by the Mayor and seconded by Councillor Holmes and **RESOLVED** that the Finance and Strategy Committee undertake the examination of the possible involvement of the Town Council in service delivery. The potential for other organisations in the Town to be involved should also be considered and explored in conjunction with those groups.

306/14 OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

The Clerk reported that draft proposals had been received from C.A.L.C. as to how Councils' could implement these new regulations. These had been circulated by e-mail to Councillors. It was suggested that this matter be referred to the Communications and Engagement Committee for further consideration. The Clerk also pointed out that the Council's Standing Orders 2011 – General Meetings 1 (m) currently prohibits recording of meetings of the Council. To take account of the new 2014 Regulations it was proposed by the Mayor and seconded by Councillor Brooks and the Council **RESOLVED** Standing Order 1 (m) prohibiting the recording of Council meetings be revoked.

307/14 NEIGHBOURHOOD PLAN (UPDATE FOR INFORMATION ONLY)

Councillor J. Shrubsole gave an update of the work of the Neighbourhood Plan Group. Key points of which included the receipt of 576 individual responses of members of the public to the consultation which was now being assessed. Plymouth University Business School were offering to undertake some of the more specialist detailed analysis.

The Mayor thanked Councillor Shrubsole and all those involved in the Neighbourhood Plan.

308/14 CORNWALL COUNCIL - PLANNING DECISIONS – FOR INFO ONLY

Noted.

309/14 ACCOUNTS – TO APPROVE ACCOUNTS FOR PAYMENT AS PER ADDENDUM NO.2 – AS CIRCULATED

Declarations of interest were made by:

Councillor Goldsworthy-101159 and 101180
Councillor L Shrubsole-101165
Deputy Mayor - 101222

It was **RESOLVED** to accept the accounts for payment.

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310/14 OTHER REPORTS

Planning Application PA14/07731 had been to the Planning Committee meeting earlier in the evening and approved.

311/14 CORRESPONDENCE

None.

312/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the Press and Public be excluded from the meeting for the following item of Business.

313/14 MINUTES OF THE COUNCIL MEETING 29 JULY 2014

Presented earlier on the Agenda.

314/14 DATE OF NEXT MEETING

The next meeting of the Town Council would be on Tuesday 21 October 2014 at 7.30 pm in the Council Chamber, Public Hall, West Street, Liskeard.