

LISKEARD TOWN COUNCIL

AT A MEETING of the **MUSEUM MANAGEMENT COMMITTEE** held in the Council Chamber on Monday 13 January 2014 at 7.30 pm there were present:

Councillor Ian Goldsworthy - in the Chair

Councillors: Rachel Brooks, Roger Holmes, Anne Purdon, James Shrubsole and Hella Tovar

The Museum Curator: Anna Monks

Co-opted Members: Duncan Mathews, Old Cornwall Society

Minute Clerk - Mr Stuart Houghton

The Chairman advised those present of Housekeeping matters

618/13 OPEN SESSION

No Parishioners were present.

619/13 APOLOGIES

Apologies were received from the Mayor, Councillor Sue Pike, Town Clerk Mr Andrew Deacon and Stephanie Meads, Cornwall Council Museum Coordinator.

620/13 DECLARATIONS OF INTEREST

No Members declared an interest either Pecuniary or Non Pecuniary.

621/13 MINUTES OF THE MEETING HELD ON 4 DECEMBER 2013

Councillor Goldsworthy proposed, Councillor Purdon seconded and the Committee **APPROVED** the Minutes of the meeting held on Monday 4 December 2013.

622/13 MATTERS ARISING

Pay Pal Account (Minute 429/13 (4))

This item was still in progress.

623/13 BUDGET REPORT TO 31 DECEMBER 2013

The budget report to 31 December 2013, had been circulated was noted. Donations received this year had already exceeded the total for the whole of last year. The Caradon Hill Project would be substantially complete by the end of this month, the whole project would be completed by the end of this financial year.

624/13 CURATORS REPORT

The Curator's Report, attached, was circulated.

625/13 VIRIDOR GRANT

Had been awarded. The details will be discussed in Part II

626/13 RESOLUTIONS

This would be discussed under Part II with the Viridor Grant.

627/13 PART II

1. Viridor Grant.
2. Resolutions.

628/13 ANY OTHER BUSINESS

None.

629/13 DATE OF NEXT MEETING

It was agreed that the next meeting of the Museum Management Committee would be held on a Monday 3 March 2014.

Curators Report 13 January 2014

1. Since last Meeting Have been Busy with events

Emily Hobhouse Workshop 16th November

This event organised by the Hypatia Trust was a great success.

Liskeard Lights Up. 30 November

Our morning crafts session was busy and enjoyable. We hosted an afternoon session but there was little take up so in future we will just do morning sessions unless the whole event becomes an afternoon event.

Meccano Day 7 December

We timed this to coincide with Vintage Week.

I contacted Radio Cornwall about it and Donna Birrell picked it up for her Saturday morning show. She gave us a great plug and we estimate it brought in between 40 and 50 extra people. The Cornish Times article also brought in quite a number. Altogether we had 109 people (80 adults and 29 children).

We are grateful to Michael Denny for giving his time and energy to run the whole day session.

Old Cornwall Society Visit 10 January

Last week I hosted an OCS visit to the museum. We talked about what the museum was for and we had a "Behind the scenes" tour.

2. Grants

Pleased to report that we have managed to attract substantial funding for the project to upgrade the lights and display cases.

Our benefactors are

Viridor Landfill Tax Credits

CHAHP

Liskeard Lions

Cornwall Council Community Chest - Councillors Holmes, Watson and George

World Heritage Site Panel

3. Projects

Now re-organising the whole museum starting with upstairs

Involves rationalising stores, returning loans, pushing disposals.

Cataloguing backlog is almost finished – the tidy up will identify any items we missed.

The lighting and display cases should soon be underway

The CHAHP projects are moving ahead fast now with large input from Falmouth Uni.

– aiming at big launch in July when we will participate in a Phoenix 100 revisited.

4. Accreditation Renewal

The deadline for our submission is 15th February. I will need to spend a lot of time on it. Next meeting I can take Cttee through the requirements and may need some retrospective approvals for altered policies.

5. Visitor Numbers

So far this year we have had 3671 (inc 540 children)

This week last year was 3856 (inc 600 children) so in fact numbers are good if you take out the Olympic Torch day factor of 400 visitors (inc 145 children)

6. Sales

So far this year sales net of VAT are £428.07

Last year net sales were £435 for whole year.

Our in-house booklet and our amazing room guide who promotes it account for over £110 of these takings.