

LISKEARD TOWN COUNCIL

Tel: 01579 345407
Fax: 01579 324429
E-mail: townclerk@liskeard.gov.uk
Website: www.liskeard.gov.uk



Mr S. Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

3 September 2015

MUSEUM MANAGEMENT COMMITTEE
TUESDAY 8 SEPTEMBER 2015 AT 7.30PM
TO BE HELD IN THE COUNCIL CHAMBER PUBLIC HALL

The Chairman will advise those present of Housekeeping matters

Members of the public are invited to attend and take part in the meeting

AGENDA

1. To receive apologies for absence
2. Declarations of Interests
3. To receive and approve the minutes of the Museum Management Committee meeting held on 28 July 2015
4. Public Participation
5. Decision on options to tender for a Museum Consultant, prepared by Stephanie Meads. Draft contract for the provision of Consultancy Services attached.
6. Update on activities since the last meeting
7. Disposal of surplus equipment to increase storage space.
(photos attached)
8. Winter closure proposal
That the museum be closed to the general public from 1st November - 29th February. (In line with most local small museums)
This is to allow volunteers to catch up with cataloguing and tidying stores and also refresh/create new displays.
Volunteers would come in as usual (in hours that TIC is open) and when possible, we would be open for enquiries from the general public and groups by special appointment.
9. Provision of new MODES software, Windows 10 and WiFi. (Gordon Stokes, see attached report)
10. Date of next meeting, to be agreed

Steve Vinson
TOWN CLERK