

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **FINANCE AND STRATEGY COMMITTEE** held in the Council Chamber at 7.30 pm on Tuesday 29 July 2014 there were present:

The Mayor Councillor Phil Seeva - in the Chair

The Deputy Mayor Councillor Jane Pascoe

Councillors: Rachel Brooks, Ian Goldsworthy, Lorna Shrubsole, Hella Tovar and Roger Holmes

Locum Town Clerk; Sue Lee

Minute Clerk; Mr Stuart Houghton

In attendance: Cllr James Shrubsole

Members of the Public - None

### **213/14 PUBLIC SPEAKER**

No members of the public were present.

### **214/14 APOLOGIES**

An apology was received from Councillor Christina Whitty.

### **215/14 DECLARATIONS OF INTEREST**

No declarations of interest were made either Registerable or Non Registerable.

### **216/14 MINUTES OF THE FINANCE & STRATEGY COMMITTEE MEETING 24 JUNE 2014**

The Mayor proposed, Councillor Brooks seconded and the Committee **APPROVED** the Minutes of the Finance and Strategy Committee meeting held on the 24 June 2014. The Chair signed the Minutes.

### **217/14 MATTERS ARISING**

Any Other Relevant Business (Minute 119/14 (Finance Committee Membership))

Councillor J. Shrubsole was in attendance, the Full Council would appoint a member to the vacant position on the Committee in September.

## **218/14 COMMITTEE MEMBERSHIP**

Councillor Tovar was welcomed to the Committee as the newly elected Vice Chair of the Museum Committee.

## **219/14 BUDGET REPORT TO 30 JUNE 2014**

The budget reports had been circulated and noted.

The increased total last month for the Miscellaneous item included the payment of annual membership fees of CALC, SLCC and NALC.

Councillor Goldsworthy asked that a separate line be added for these items.

Action: Accounts Administrator

A comment was also made that the NIC total was 5% over the anticipated sum.

Action: Accounts Administrator

## **220/14 AUDIT UPDATE**

The Locum Town Clerk had circulated a short report detailing the requested information submitted to the external auditor. No queries had been received on the information.

## **221/14 CCTV INSTALLATION AT THE POLICE STATION**

A short report about the air conditioning unit for the CCTV at the Police Station had been circulated. There were doubts about the suitability of the reclaimed units from Cornwall Council, and problems associated with mounting the drive units on the outside of the upstairs windows. A change in the law concerning the type of coolant used in these units would also come into effect next year, there was no guarantee that these units would be suitable for conversion. It was suggested that a free standing portable unit would be a better option, they were available at a basic cost of around £500.

Councillor Goldsworthy proposed, Councillor Brooks seconded and the Committee **RESOLVED** that a portable unit be provided to a maximum cost of £600. The monies to be taken from the CCTV budget.

## **222/14 TO DISCUSS AND DECIDE ON QUOTES FOR A NEW OFFICE PHOTOCOPIER**

A copy e-mail had been circulated that clarified the purchase price of the machine to be £6196 + VAT, and that there would not be any charge for the early termination of the existing lease.

Councillor Goldsworthy proposed, Councillor Brooks seconded and the Committee **RESOLVED** that the need for a new machine had not been demonstrated and that the lease of the current machine should continue.

**223/14 PROVISION OF DEFIBRILLATORS AT THE PUBLIC HALL AND TIC**

The Mayor reported that he had discussed this with Sergeant Williams. The Emergency Services were conducting a review of defibrillators in the Town and would share their information with the Council when available.

The Deputy Mayor suggested that contact be made with the secretary of St Martin's Lodge as they also were considering defibrillators.

**224/14 GRANTS**

None.

**225/14 CORRESPONDENCE**

A copy e-mail had been circulated from NALC encouraging all Councils to fly a Commonwealth Flag on Commonwealth Day, 9 March 2015. The cost of the flag would be £58 plus VAT.

The Mayor proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to purchase a Commonwealth Flag and fly it on 9 March 2015.

**226/14 ANY OTHER RELEVANT BUSINESS**

None.

**227/14 PART II. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

None.

**228/14 DATE OF NEXT MEETING**

The next Finance and Strategy Committee meeting would be at 7.30 pm on 23 September 2014.