

Risk Assessment

Task:	Liskeard RNA 40 th Anniversary Parade on Sunday 23 August 2026	Date Assessed:	13.08.2026	Assessed by	Jacqui Orange
Location/Dept:	From Cattle Market Car Park to War Memorial returning to Cattle Market Car Park	Review date:	Periodically in the run up to the event and on the day itself.	Ref:	LTC/2026/015

Training & supervision:	The Event Organiser is Liskeard Town Council, supported by Liskeard Royal British Legion and Liskeard Royal Naval Association. The event organiser is responsible for managing event safety.
PPE required:	Hi-vis clothing and safety footwear for all stewards and traffic marshalls
Other instruction:	This risk assessment will be shared with key personnel via email prior to the event. Nearest Minor Injury Unit – Liskeard Community Hospital, Clemo Road, PL14 3XD – 01579 373500. Dial 999 in an emergency. This risk assessment should be read in conjunction with the Event Safety Plan.

Identified Hazard	Who might be harmed and how?	Level of risk (LxS=R)	Control Measures	Further controls required for improvement	Action by who	By when	Level of residual risk (LxS=R)
Terrorist attack which could include explosive device, vehicle used as a weapon, marauding attack with a knife/gun, and arson, resulting in panic & multiple casualties	Participants & public. People maybe victims of the attack and/or injured in	2x5=10	The current UK national terrorism threat is SEVERE (attack highly likely). Ensure all participants receive a safety briefing on the day of the event. To include: Remaining vigilant for suspicious behaviour &	All key personnel to have completed as a minimum requirement to ACT Awareness e-Learning www.protectuk.police.uk			1x5=5

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	the crowd crush / trampling		unattended items and what to do (HOT protocol). Reporting concerns to the Event Organiser and/or police by dialling 999 CC Event Notification and Road Closure application triggers engagement by police/SAG if required. Access by emergency vehicles is via the main route. Most direct access to the war memorial is via Castle Street (adjacent to Himalayan Spice restaurant). The Event Organiser is responsible for coordinating the response to a terrorist incident. 2-way radios will be used to communicate with event staff, Diverse Traffic Management Ltd, first aiders. Event control will be set up in the Public Hall for the event.	A named deputy in case the Event Organiser is unavailable.	Jacqui Orange	30/10/26	

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			The Event Organiser, Deputy and emergency services have the authority to stop, suspend or evacuate the event.				
Pedestrians (spectators, participants) being struck by a moving vehicle e.g. unauthorised vehicles entering the route, or other traffic at crossings, in Cattle Market Car Park, etc.	Spectators, including children and elderly and vulnerable adults	2x4=8	A temporary road closure is in place along the route of the parade with official traffic orders and advance public notification. Vehicle access points strictly limited to emergency vehicles and Diverse Traffic Management Ltd vehicles.	Consider vehicle stopping measures e.g. placing vehicles at key locations as well as the more usual barriers, cones and signs.	Aaron Monk	30/10/26	1x4=4
Poor weather conditions leading to unsafe conditions resulting in slippery surfaces, flying objects, reduced visibility, hypothermia	Participants & public.	2x4=8	The Event Organiser will monitor the weather forecast using more than one source. If extreme hot weather, high winds, thunderstorms, snow/ice, heavy rain or very poor visibility are forecast the Event Organiser may decide to cancel, suspend or modify the event. This will be communicated to the public via social media updates.				1x1=1

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			All signs and temporary structures (barriers, gazebos, banners, flags and equipment) should be secured.				
Slips, trips, and falls	Participants & public.	2x3=6	The route follows roads and footpaths and is generally sound and level except for Pound Street and the area around the War Memorial, which is steep. The area around the war memorial is partly hard surface but there are also grassed areas, raised beds and kerbs. The route and assembly areas will be kept free of obstacles. The dais on The Parade will be erected and taken down suitably trained and competent by a member of Town Council staff.				2x2=4
Accidents and incidents	Participants & public.	2x4=8	There will be a dedicated first-aid team on site for the duration of the event with sufficient qualified personnel. AEDs are located at the Public Hall, and Constitutional Club on Market Street. A	Launceston First Aid Volunteers follow at the back of the Parade.	Launceston First Aid Volunteers	30/10/26	2x2=8

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			treatment room (and welfare facilities) will be available at the Public Hall. The first aid team will be provided with 2-way radios. All accidents and incidents will be recorded by the Event Organiser. Diverse Traffic Management Ltd with support from event staff are responsible for keeping emergency access route clear in the event of an emergency.				
Crowd management e.g. avoiding overcrowding and pinch points.	Participants & public.	3x3=2	Members of the public generally gather at the War Memorial to view the wreath laying ceremony where there is room to gather (and disperse).				2x2=4
Ensuring there are adequate welfare facilities, especially for older persons, disabled and children.	Participants & public.	1x1=1	Toilet facilities will be available at Westbourne Car Park (ladies, gents and accessible) and the Public Hall (ladies, gents, accessible, Changing Places).				1x1=1

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			Welfare facilities including water refills, charging radios and mobile phones at the Public Hall.				
Lost child or vulnerable adult, lost property	Participants & public.	2x1=2	Groups leaders and parents will be responsible for children in the parade and stewards will follow the Lost Children & Vulnerable Adults procedure. Lost property can be left and collected from the Public Hall.				2x1=2

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Risk/Priority Indicator Key

Severity (Consequence)
1. Negligible (delay only)
2. Slight (minor injury / damage / interruption)
3. Moderate (lost time injury, illness, damage, lost business)
4. High (major injury / damage, lost time business interruption, disablement)
5. Very High (fatality / business closure)

Likelihood
1. Improbable / very unlikely
2. Unlikely
3. Even chance / may happen
4. Likely
5. Almost certain / imminent

RISK / PRIORITY INDICATOR MATRIX						
LIKELIHOOD	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		SEVERITY (CONSEQUENCE)				

Summary		Suggested Timeframe
12-25	High	As soon as possible
6-11	Medium	Within next 3-6 months
1-5	Low	Whenever viable to do so

Risk Assessment

Daily Monitoring Checklist

ENSURE THAT YOU HAVE:

ACTION	YES	CONFIRMED BY	COMMENTS