

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **TOWN COUNCIL** held in the Long Room on Tuesday 29 August 2017 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the chair.

The Deputy Mayor – Councillor Tyler Bennetts.

Councillors – David Ambler, Rachel Brooks, Anna Clarke, Sally Hawken, Roger Holmes, Jane Pascoe, Sue Pike, Tony Powell, Sue Shand and Naomi Taylor.

Town Clerk – Steve Vinson

Mayor's Chaplain – Kevin Grant

Members of the Public – Young People Cornwall – Catherine Hendy and Kate Sidwell. Ploughman's Festival Committee – Pauline Hubner, Hella Tovar and Viv Twornicki.

The Mayor's Chaplain led the Council and visitors in a minute's silence in remembrance of former Councillor Chris Ferguson and lead the Council in prayers.

The Mayor advised the Councillors and the public of Housekeeping matters.

**222/17 APOLOGIES** – Councillors Goldsworthy (holiday) and Raines (holiday). Cllr Craker Cornwall Councillor (holiday).

### **223/17 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE**

Councillors Hawken and Clarke declared an interest in Agenda Item 5. Councillor Ambler declared an interest in agenda item 14 Pckernow Direct Debit.

### **224/17 MAYOR'S REMARKS**

The Mayor indicated that since the last Council, she had attended 21 official engagements. Some of the more notable of which were:

- The funerals of Mike Preston and Chris Ferguson. The Mayor thanked other Councillors for their support which was appreciated by both Sandra and Ali.
- Joining other Councillors and members of the community for the first year celebration with Will Cole and being presented with a tin mine made from material left over from the making of the Man Engine.
- Award presentations at Liskeard Community School, Active Plus at the Liskerrett Centre and Motiv8 at Eliot House.

- Award ceremonies at Pelynt for the Trelawny Plate and Queen's Voluntary Service Award at China Fleet with the Lord Lieutenant of Cornwall.
- Opening the Liskeard Show. The Mayor thanked Councillors and staff in contributing to the staffing of the Council gazebo.

## **225/17 TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 27 JUNE 2017**

The approval of the minutes was deferred to the next meeting of Council.

## **226/17 PUBLIC PARTICIPATION**

Young People Cornwall – Catherine Hendy and Kate Sidwell. – A presentation had previously been supplied electronically to Councillors and this was used in Powerpoint form by Catherine Hendy and Kate Sidwell to explain the project and the issue. Other paperwork and leaflets were circulated. They explained that the Youth service provision had been launched in Liskeard in January 2017. It was popular and had been used by 171 young people. There were various strands that offered young people a service focussed on their needs. It was noted that the National Lottery funding for the project would stop in October 2017. An adult steering group was in the process of being formed. One of the immediate first tasks would be to investigate the possibility of grant and other funding to sustain the “Your Way” project beyond October 2017.

Options for support – Two possible options were put forward one would maintain the current provision at a cost of £8,400. The other option would offer a reduced service at £5,250. The Town Council were invited to consider providing support as a bridging exercise and perhaps with ongoing support.

## **Questions and Answers –**

Q What form of monitoring was there of the project?

A The National Lottery, Cornwall Council and an external assessor monitor the project.

Q Do other Town Councils give funding supporting to youth projects?

A Truro, Falmouth, St Austell, St Dennis and Blackwater support youth projects.

Q What form of operating partnership is there with other Town Councils?

A This varies, however, having a Town Council representative on the project steering board is common.

Q What specifically could the Options 1 and Option 2 offer Liskeard?

A This could vary on the basis of the needs of the young people.

The Mayor thanked them for the presentation. She indicated that, the Council liked the objectives of the project. It would discuss the issue of funding and would require information on some points, such as, costs and outputs.

Ploughman's Festival Committee – Pauline Hubner thanked the Town Council for its financial support for the Festival which had been very well attended with numbers up on the previous year and fantastic feedback. There was concern regarding

- The length of time the wall had been damaged.
- The broken boundary fencing.
- Broken glass before the event from frequent use of the site by drinkers.
- The enclosed nature of the Gardens created opportunities for vandals.
- The current shared vehicle access limited the ability for larger vehicles to deliver to the site.

The Ploughman's Festival Committee members felt that the issues raised above would be improved by the management agreement being progressed, so that the Town Council became responsible for the management of Westbourne Gardens and then carried out the proposed access arrangements.

The Mayor thanked the Committee members for their views. The Town Clerk noted that under the agreement Cornwall Council would retain responsibility for the boundary walls. He also noted that the damage to both the boundary wall and fencing was first reported to Cornwall Council on 2<sup>nd</sup> March 2016. There have been periodic reminders of the needs for repairs such as in advance of the Ploughman's Festival. Cornwall Council had indicated that the item was the subject of an insurance claim.

The Town Clerk noted that on the 18<sup>th</sup> August 2017 Cornwall Council had indicated that a proposed access route for Westbourne Gardens had been reserved across the vacant Dean Denver site.

## **227/17 COMMITTEE MEETINGS**

### **a. COMMUNICATIONS & ENGAGEMENT COMMITTEE HELD ON TUESDAY 4 JULY 2017**

Councillor Brooks proposed, Councillor Shand seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Communications & Engagement Committee held on Tuesday 4 July 2017. **Motion:** 151/17 Councillor Brooks proposed, Councillor Pike seconded and the Council **RESOLVED** to **ADOPT** that the Council should be a member of the planned Liskeard Arts and Media Body Community Interest Company.

**b. PLANNING COMMITTEE HELD ON TUESDAY 11 JULY 2017**

Councillor Holmes proposed, Councillor Shand seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Tuesday 11 July 2017.

**c. FACILITIES COMMITTEE HELD ON TUESDAY 18 JULY 2017**

Councillor Ambler proposed, Councillor Pike seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Facilities Committee held on Tuesday 18 July 2017.

**Motion:** 188/17 & 189/17 Councillor Ambler proposed, Councillor Hawken seconded and the Council **RESOLVED** that a). the Council consider the quotations for the improvements to the fire detection and alarm system in the Public Hall. b). the Council consider the quotations for the improvements to the fire doors in the Public Hall.

**d. FINANCE & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 25 JULY 2017**

The Mayor proposed, Councillor Powell seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Finance & General Purposes Committee held on Tuesday 25 July 2017.

**e. PLANNING COMMITTEE HELD ON TUESDAY 1 AUGUST 2017**

Councillor Holmes proposed, Councillor Pascoe seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Tuesday 1 August 2017.

**228/17 TOWN CLERK's UPDATE** – All were items on the agenda.

**229/17 WESTBOURNE GARDENS – CORNWALL COUNCIL AND LISKEARD TOWN COUNCIL JOINT MANAGEMENT AGREEMENT**

Following discussion, it was agreed that, further lobbying of Cornwall Council would be undertaken with the support of the Ploughman's Festival Committee to progressing the management agreement and wall and fencing repairs.

Councillor Powell proposed, Councillor Hawken seconded and the Council **RESOLVED** to incorporate the changes supplied by the Town Council's legal advisors and return to Cornwall Council as soon as possible.

### **230/17 STANDING ORDERS**

The Mayor proposed, Councillor Holmes seconded and the Council **RESOLVED** to **ADOPT** the revised Standing Orders 2017.

### **231/17 FIRE ALARM BUDGET**

Councillor Powell proposed, Councillor Ambler seconded and the Council **RESOLVED** a). to approve a budget from the nominated reserve of £20,000. b). subject to confirmation of the suitability of the site for radio signals, to delegate to the Town Clerk, in conjunction with the Chair of Facilities the approval of a tender for the fire alarms not exceeding the value of £20,000.

### **232/17 DEVOLUTION INITIAL PROPOSAL FORM**

Confirming that this issue was not time critical, it was deferred to a later meeting.

### **233/17 ONE PUBLIC ESTATE**

A letter of support would be sent to support the Cornwall Council OPE bid.

### **234/17 MEMBERSHIP OF STANDING COMMITTEES OF THE COUNCIL**

The Mayor proposed, Councillor Pike seconded and the Council **RESOLVED** to **APPROVE** Councillor Naomi Taylor as serving on the Council's Communications & Engagement Committee, Facilities and Planning Committees.

### **235/17 SCHEDULE OF PAYMENTS**

The Mayor proposed, Councillor Taylor seconded and the Council **RESOLVED** to **APPROVE** the Schedule of Payments.

### **236/17 CORNWALL COUNCIL PLANNING DECISIONS** - It was noted

### **237/17 CORNWALL COUNCIL COUNCILLOR UPDATES**

Councillor Hawken had visited the Cornwall Council staff at Westbourne House. Councillor Hawken had indicated the Town Council's support for the retention of Cornwall Council jobs in Liskeard as opposed to their relocation to other towns.

Councillor Pascoe said it had been busy with one Planning and two Miscellaneous Licensing Committees. Her time had also been taken up with casework.

## **238/17 OTHER REPORTS – None**

**239/17 CORRESPONDENCE** Confirmation was received from Cornwall Council on 21<sup>st</sup> August 2017, that the draft Liskeard Neighbourhood Plan does not require either a Strategic Environmental Assessment or a Habitats Regulations Assessment. On 25<sup>th</sup> August, 2017, the Town Council formally submitted the draft Liskeard Neighbourhood Plan to Cornwall Council for the Regulation 16 public consultation phase.

Councillor Pascoe proposed and the Council readily agreed, that the Council write to James Shrubsole as the Chairman of the Liskeard Neighbourhood Plan Steering Group and thank him and Lorna for all the tremendous work and effort that they have put into the Liskeard Neighbourhood Plan over several years.

## **240/17 DATE OF THE NEXT MEETING**

The next meeting will be held at 7.30 p.m. on Tuesday 31<sup>st</sup> October 2017.

It was agreed that to assist the timely consideration of the funding of the “Your Way” Youth project beyond October 2017 this would be considered in PART II.

The Mayor proposed, Councillor Hawken seconded and the Council **RESOLVED** to move into **PART II.**

21.19 Councillors Hawken, Clarke and Shand left the meeting.

## **241/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business;

### **INSURANCE OF SILVERWARE AND REGALIA**

### **YOUNG PEOPLE CORNWALL “YOUR WAY” PROJECT**

## **242/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the Press and Public were readmitted to the meeting.

## **242/17 RESOLUTION OF DECISIONS MADE IN PART II**

Councillor Powell proposed the Mayor seconded, and the Council **RESOLVED** to **ADOPT** the recommendations made in closed session. The recommendations being:

**INSURANCE OF SILVERWARE AND REGALIA** – That the Council approves the revised insurance quote of Aviva £1,495 inclusive of IPT. That the Council approves from the general reserves the provision of a budget of £9,000 for the Facilities Committee to purchase and the install the equipment as recommended by the Council's insurers Aviva.

### **YOUNG PEOPLE CORNWALL “YOUR WAY” PROJECT**

That the Council notes the urgency of the request due to the ending of National Lottery core funding in October 2017. It notes that the project is attempting to secure funding from other sources into the future.

The Council accepts the principle of supporting the continuation of Youth provision in Liskeard. To assist the Council further, in considering the level and duration of Council funding, the project is requested to submit by 12<sup>th</sup> September 2017, a written request for funding support. This should include:

1. What precise service provision and outputs will be funded by the Council. (to include number of themes and activities covered etc, as well as numbers of staff and evenings available. This to include costings.)
2. What degree of likelihood is there, that additional match funding sources will be secured. Thereby reducing the ongoing cost of provision to the local precept payer (comparison with how such provision is funded in other towns would be helpful).
3. What does the project consider are the most important elements within the range of services that are offered that need to be retained for youth provision viability and why. What would be the impact if no funding were forthcoming from the Council.

The Town Council would seek to have a Councillor upon the project group. This would be the Deputy Mayor, Councillor Tyler Bennetts.

Should the “Your Way” youth provision project require an ongoing Town Council financial contribution beyond April 2018 this would need to be made clear and adequate details provided to the Town Council to assist in budget and precept setting in November 2017.