

LISKEARD TOWN COUNCIL

AT A MEETING of the **COMMUNICATION AND ENGAGEMENT COMMITTEE** held in the Council Chamber at 7.30 pm on Tuesday 5 January 2016 there were present:

The Deputy Mayor: Councillor Jane Pascoe - Ex-Officio

Councillor Rachel Brooks - in the Chair

Councillors: Roger Holmes, Anne Purdon, James Shrubsole, Lorna Shrubsole and Hella Tovar

Town Clerk: Steve Vinson

Minute Clerk: Stuart Houghton

Member of the Public: None

577/15 APOLOGIES

An apology was received from The Mayor, Councillor Phil Seeva

578/15 DECLARATIONS OF INTEREST

No declarations of interests were made.

579/15 MINUTES OF THE MEETING HELD ON TUESDAY 1 DECEMBER 2015

The Chairman proposed, Councillor Holmes seconded and the Committee **RESOLVED** that the Minutes of the meeting held on the 1 December 2015 were correct.

580/15 TO RECEIVE AN UPDATE ON PROGRESS ON RESOLUTIONS FROM THE LAST MEETING

The Town Clerk's report had been circulated, he reported that photographs would be taken of Councillors and the new on street parking facility in Well Lane at 10.30 am tomorrow, all were invited.

It was proposed to hold a meeting at the end of the month, with interested organisations, to discuss the production of a "Liskeard" magazine which would include the Town Crier.

The installation of the plinths at Morrisons and the Railway Station were now very late, the problem of the damaged bollard at the station should be chased.

The Mayor had agreed to rename the “Mayors Mini Market” as “Liskeard Community Fair” It is proposed to hold the Fair on 19 March 2016 in the Public Hall; Councillors Purdon and Tovar will progress the invitations.

Forthcoming events included the Civic Services at the Methodist and Catholic Churches, the Queens 90th Birthday in April (actual birthday date) and June (official birthday). It was requested that a standing item for Civic Events be included on all future Agendas.

581/15 PUBLIC PARTICIPATION

No members of the public were present.

582/15 WORLD HERITAGE SITE 10 YEARS CELEBRATION. “THE MAN ENGINE”

Councillor Tovar reported on a meeting she had attended with Councillor Pike and thought that this was an exciting project. The display would travel through the mining heritage sites of Cornwall, and at selected locations, local schools would be invited to produce supporting floats for the procession.

It had been proposed that the display would visit Liskeard. Several local schools had already agreed to join the project and a large undercover space was required for approximately one month to produce the supporting floats; one prospective location being considered was the old Continental Fruits building at the junction of Varley and Lanchard Lanes.

It was anticipated that a grant application would be received from the organisers of this event.

Councillor Tovar proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to **RECOMMEND** that the Council **SUPPORT** this project.

583/15 OLD CORNWALL SOCIETY SWORDS INTO PLOUGHSHARES

The Town Clerk reported that Councillors had been invited to attend a service on Sunday 24 April 2016, at St Martins Church, when it was hoped that the Ploughshares would be on display. The invitation contained a history of the late Rev (Canon) John Henry Parsons, MC, who had his swords converted into the Ploughshares.

This date was the same as the Scouts Centenary Celebrations in Westbourne Gardens.

The Deputy Mayor proposed, Councillor Tovar seconded and the Committee **RESOLVED** to **RECOMMEND** that the Council **SUPPORT** the event, but further details were required.

584/15 BUDGET REPORT TO 31 DECEMBER 2015

The budget report to the 31 December 2015 had been circulated and was noted.

585/15 CORNWALL COUNCIL CAR PARK SIGNING STRATEGY

The Cornwall Council consultation document had been circulate with preliminary comments from the Office.

The report was discussed, page by page and comments made; the comments are attached to these Minutes.

586/15 SIGNS, PROPOSAL FOR BAY TREE HILL SHOPS

The Town Clerk reported that he had provided details and had received verbal agreement in principle, from "Occasions", but it had not yet been confirmed as promised.

It was agreed that quotations should be obtained for the signage whilst waiting for this confirmation.

587/15 I-HERITAGE INITIATIVE

The Town Clerk's report contained notes of the inaugural meeting of interested parties Members commented;

- i. The cycle trail and podcasts, although separate proposals, would be developed in consultation with each other
- ii. Iain Rowe had indicated his support whenever possible
- iii. There would be a Stuart House representative who could liaise Tony Wood
- iv. This project would link with the Looe Valley Line and the World Heritage Site
- v. Councillor L. Shrubsole volunteered to communicate with Iain Rowe to keep him up to date with progress if he was unable to attend the meetings
- vi. The next meeting of the group would be at 10.00 am on Monday 25 January 2016.

588/15 CORRESPONDENCE

The Town Clerk reported that a letter had been received, from the Queens 90th Birthday Pageant Master, providing the Council with a copy of the National guide of how to join the celebration.

It was stated that the Council had a gas fired beacon, that had been lit on the tower of St Martins Church to commemorate the Queens Golden Jubilee, which could be used for this occasion.

589/15 DATE OF NEXT MEETING

The next meeting of the Communications and Engagement Committee would be on Tuesday 2 February 2016 at 7.30 pm.

590/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Chair proposed, Councillor L. Shrubsole seconded and the Committee **RESOLVED** that the Press and Public be excluded from the meeting for the following item of Business.

PART II

To receive the minutes of the confidential section of the meeting held on Tuesday 1 December 2015

591/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Public Bodies (admission to meetings) Act 1960 the Chair proposed, the deputy Mayor seconded and it was **RESOLVED** that the members of the Press and Public be re-admitted to the Meeting.

The Chair proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to **ADOPT** the decision made in closed session;

To accept the minutes of the confidential section of the meeting of the Communication and Engagement Committee held on Tuesday 1 December 2015.

C&E Committee 5 Jan 2016

Comments on Cornwall Council car park survey

We very much welcome this thorough piece of work, which will improve signage overall and in some cases proposes changes we have previously requested. We do however have real concerns about the proposal to remove a brown sign from the entrance to the town and to remove signs to disabled toilets.

It should be noted that Rapson's is not really a town centre car park, as indicated by its lower charges.

Parking charges

The report refers to free parking to vehicles with a DVLA licence disc marked Disables or £nil. Does the DVLA still issue special licence discs for this to be operational?

Websites

Distance from the Town

The distance of each car park from the Town Centre have been taken from the carparkfinderapp.co.uk website and do not truly record the distance. It also does not state where the Town Centre is and does not indicate the topography of the Town.

It shows the Cattle Market car park to be the closest to the Town Centre, followed by Westbourne then Rapsons. Sungirt is listed as the farthest from the Centre.

Approximate distances to the Town Centre (the Fountain) from the car parks are estimated to be;

Westbourne	100m,	report	0.2 mile (320 m.)
Upper Sungirt	250m,	report	0.3 mile (485m.)
Cattle Market	300m,	report	0.1 mile (160m.)
Rapsons	500m,	report	0.2 mile (320m.)

We have used the websites to check the distances quotes and have obtain variable results

Comments on the signage proposals follow.

Route 1 Signs NO17 and NO18	We strongly welcome these improvements.
Route 2 Sign XO14/NO 14	<p>See attached sheet.</p> <p>Our proposal would give the Town Centre sign priority and retain the brown sign for the Museum and TIC. Liskeard already has too few brown signs compared to other Cornish towns and losing this one would be a significant loss.</p> <p>We disagree with the comment that there is no continuity in signage. When drivers have parked the directions to the TIC and Museum are indicated via pedestrian signage. Drivers need to know that these facilities are available but would not drive directly to the TIC and Museum.</p> <p>St Keyne is more naturally grouped with the park and ride.</p>
Sign XO13/NO13	Support
Sign XO12	Support
Sign XO16/NO16	<p>We feel strongly that the sign should include the disabled symbol and "TOILETS," therefore the top sign should be cleaned and retained together with the bottle Bank sign.</p> <p>We agree that the brown sign could be removed</p>
Route 3A Sign NO03	<p>We propose that an advance "Town Centre" parking sign be installed on the B3254 opposite Station Approach.</p> <p>"Town Centre" is misleading here, especially for people walking up from the station, as it is a very roundabout route to Town. We propose that "Town Centre" is removed and replaced with "Long and Short Stay" to indicate that both are available on the route even though the first car park is long stay only.</p>

Route 3B Sign XO04/NO04 Sign XO05	Support This sign should be retained. We disagree with the comment that the facilities are visible, it is not apparent from a distance that there is a disabled toilet.
Route 3 C Sign XO06	Support
Route 4	No signs to consider
Miscellaneous Routes Sign NO17A	Support
Sign NO16A	Support
Sign NO17	Support
Sign XO07	Support
Sign XO08	Support
Sign XO10	Support
Sign XO11	Support
Sign XO15	The "Disabled and Toilet" signs should be retained or incorporated into the P sign