

LISKEARD TOWN COUNCIL

Tel: 01579 345407
Fax: 01579 324429
e-mail: townclerk@liskeard.gov.uk
Website: www.liskeard.gov.uk



Steve Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

26 January 2016

COMMUNICATIONS AND ENGAGEMENT COMMITTEE
TUESDAY 2 FEBRUARY 2016 AT 7.30 PM
TO BE HELD IN THE COUNCIL CHAMBER AT THE PUBLIC HALL

Members of the public are invited to attend and take part in the meeting

The Chairman will advise those present of Housekeeping matters

AGENDA

1. To receive Apologies
2. To receive declarations of Members' Interests, Registerable or Non Registerable
3. To confirm the Minutes of the Committee meeting held at 7.30 pm in the Council Chamber on Tuesday 5 January 2016 as a true record of the meeting.
4. Clerk's Report - To receive an update about progress of resolutions from the last meeting of the Communication and Engagement Committee on 5 January 2016.
5. Public participation –
6. Events – to receive the list of Town Council events for 2016 and agree any further action needed to prepare for these.
Liskeard Community Fair – to receive an update on preparations.
Queen's 90th Birthday – to recommend what the Town Council should do to commemorate this.
7. Town Crier Newsletter – to receive feedback on the meeting held on 29th January 2016 with prospective partners.
8. Signs – to receive an update on the proposed signs for the

- a). Bay Tree Hill Shops – to receive and accept the quote for the construction of the signs. b). Dean Street access to Westbourne car park.
9. Bringing Liskeard's History back to life - to receive feedback from the 25th January 2016 meeting which carried out the initial scoping of this project.
 10. Town Leaflet – to receive the notes of the meeting held on 20th January 2016 to progress the Town Leaflet.
To decide whether to accept the revised quote from Graphic Words to design and print this leaflet.
 11. Correspondence
 12. Date of Next Meeting Tuesday 1 March 2016

Steve Vinson

TOWN CLERK